Workday Concept: Supervisory Organizations

What is a Supervisory Organization?

- Supervisory Organizations group employees into a management hierarchy and are required.
- All faculty and staff are hired into a Supervisory Organization.
- There is only **one manager role** per Supervisory Organization.
- Supervisory Organizations are **not** used to manage finances and financial responsibilities; these are addressed through Cost Centers and other data elements.

How are Supervisory Organizations created?

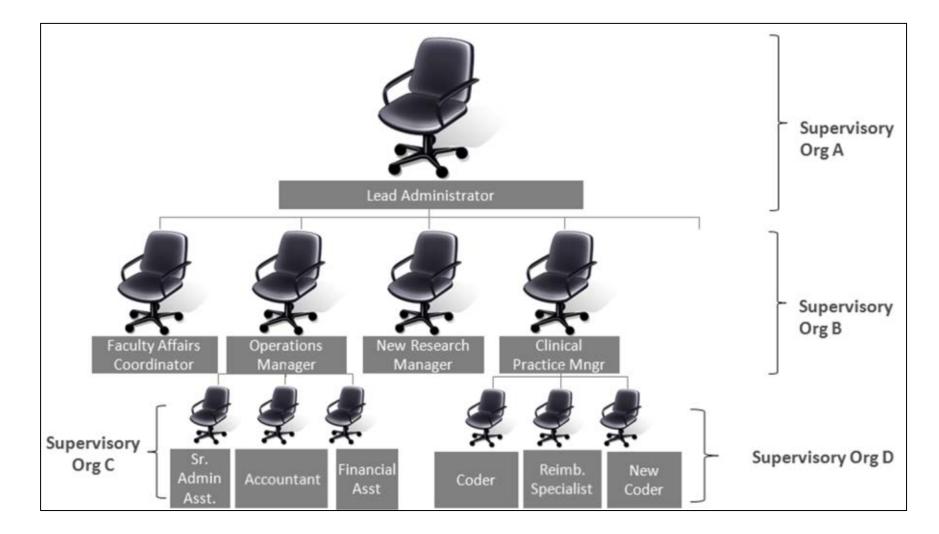
Supervisory Organizations are established by:

- 1. Naming the organization
- 2. Designating the owner: the employee who supervises and manages the people in the organization
- 3. Assign members to the organization

For additional information or questions about the Workday@Yale program, please visit the program website at http://workday.Yale.edu/ or email us at Workday@Yale.edu/ or email us at workday@Yale.edu.

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Supervisory Organization Example



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